

Staffing Guide

Position Description			Maintenance Worker Leader		
What Determines Staffing Standard (Circle key factors that apply)	<ul style="list-style-type: none"> • Hours of Operation _____ • Occupancy Rate _____ • Seasonal/Peak Workload _____ 	<ul style="list-style-type: none"> • Staff Supervised _____ • Facility Layout _____x_____ • Facility Size _____ — 	<ul style="list-style-type: none"> • Facility Age _____x_____ • DPW Support _____x_____ • Multiple Locations _____x_____ 		
Workload/Staffing Comments: Position works directly for the Maintenance Supervisor, Engineering Technician or Hotel Manager depending on the size of operation.					
	Small (1-75 rooms)	Medium (76-199 rooms)	Large (200-399 rooms)	Extra Large (400-799 rooms)	Super Large (799+ rooms)
Staffing Standard	Not Authorized	* 1 (NL-7)	* 1 (NL-7)	* 2 (NL-7)	* 3 (NL-7)
Alternate Staffing Standard (If Required)	None	None	1 additional (NL-7) for each remote site larger than 100 rooms	1 additional (NL-7) for each remote site larger than 100 rooms	1 additional (NL-7) for each remote site larger than 100 rooms
Explanation of Alternative Staffing Standard: Remote site defined as a separate installation					
Staffing Standard Footnotes * Position will only be established if leader has responsibility for leading a minimum of 3 workers. Installation DPW and IMWRF support will determine final maintenance worker leader staffing levels.					